

**HOPLAND FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**February 4, 2021**

**Page 1 of 2**

**#1 CALL TO ORDER**

The meeting was called to order by Chairman Roderick at 7:00pm

Directors present: Leonard, Roderick, Smith  
Brutocao, Mastin by teleconference

Directors absent: None

Staff present: Chief Franklin, Battalion Chief Roysum, District Counsel Chandler and Karyn Abshire, Clerk.

**#2 PLEDGE OF ALLEGIANCE**

Pledge was led by Chairman Roderick

**#3 PUBLIC EXPRESSION**

None

**#4 APPROVAL OF MINUTES**

The minutes of the January 7, 2021 meeting and the January 22, 2021 special meeting were approved as written

**#5 APPROVAL OF FINANCIAL REPORT**

The financial report for January 2021 was presented. The report was accepted a presented.

**#6 CORRESPONENCE**

None

**#7 CHIEFS REPORT**

Chief Franklin gave the report. After questions were asked and answered the report was accepted as presented Chief Franklin presented the SCI survey draft to the Board. The Survey will be mailed to registered voters of the District next week. Board members are requested to give suggested changes to Chief Franklin by Monday.

**#8 OLD BUSINESS**

**a. Feliz Creek Business Park Righjt-of-Way Deeded Easement – Discussion/Action**

District Counsel Chandler recommends to issue a license with at cancellation clause instead of a deeded easement. Motion made by Director Leonard to issue a license with a cancellation clause with the recommended changes by District Counsel Chandler. Seconded by Director Smith. Motion carried.

**#9 NEW BUSINESS**

**a. Salary Ranges for District Staff – Director Leonard and Director Smith – Discussion/Action**

Director Leonard and Director Smith explained that this is just the first increase in salaries due to the minimum wage increasing to \$13.00 per hr. They will continue to meet regarding a long term salary table to be presented at a later time. Motion was made by Director Leonard to adopt the salary table presented indicating increases in hourly amount to conform to the State minimum wage of \$13.00 per hr. Seconded by Director Smith . Roll Call on Vote: Ayes: Brutocao, Leonard, Mastin, Roderick, Smith. Nays: None; Abstain: None; Absent: None. Motion carried.

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**Page 2 of 2**

**#10 DIRECTORS REPORTS**

None

**ADDITION TO AGENDA**

The Clerk announced that in item for closed session had come up after the agenda was posted that needed action. Motion made by Director Mastin seconded by Director Smith to add the item for action. Roll call on vote: Ayes: Clark, Leonard, Roderick; Nays: None; Absent: Brutocao, Mastin; Abstain: None. Motion passed.

**#11 CLOSED SESSION**

**a. Potential Litigation**

Adjourned to closed session at 7:44pm

Reconvened in open session at 8:06pm

Chairman announced no action was taken in closed session, just direction given to staff.

**#12 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 8:07pm.

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David Roderick, Chairman

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Karyn Abshire, Clerk