

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

February 6, 2020

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#1 CALL TO ORDER

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Clark, Leonard, Mastin, Roderick

Directors absent: Brutocao

Staff present: Chief Franklin, and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairman Clark

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the December 5, 2019 meeting were approved as written. The minutes of the January 2, 2020 meeting were continued to the March meeting. No quorum of Directors present at this meeting who were at the February meeting.

#5 APPROVAL OF FINANCIAL REPORT

The financial report for January, 2020 was presented. The report was accepted as presented.

#6 CORRESPONDENCE

None

#7 CHIEFS REPORT

Chief Franklin presented the Chief's Report for February. Discussion, questions/answers regarding the report. The report was accepted as presented.

#8 OLD BUSINESS

a. Update on Placing an Increase in Special Tax on Ballot – Discussion/Action

Motion made by Director Leonard to accept the proposal from SCI to do the necessary canvassing and investigation and preparation of documents to place an increase in the Special Tax on the ballot. Seconded by Director Mastin. Motion carried.

#9 NEW BUSINESS

a. Acceptance of Proposed District Fire Code and Proceed with Steps for Adoption by District – Discussion/Action.

Motion made by Director Mastin to approve the document as presented after minor changes made and begin the process to adopt. Seconded by Director Leonard. Motion carried.

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b. Employee Salary and Benefits – Discussion/Action

Motion made by Director Mastin to give a 1.4% COLA increase to Fire Chief and FAE retro-active to 07/01/2019 and give a 4% COLA increase to Fire Chief and FAE effective 07/01/2020. All annual income of the District to be used when calculating future COLA's for District personnel. Seconded by Director Leonard. Motion carried.

c. Hiring of Fire Marshal – Discussion/Action

Motion made by Director Leonard to hire Ron Roysum as District Fire Marshal effective immediately with salary of \$300.00 per 24 hrs, with maximum not be more than \$47,000 per year. Seconded by Director Mastin. Motion carried.

#10 DIRECTORS REPORTS

None

#11 CLOSED SESSION

None

#12 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 8:06pm.

Wesley M. Clark, Chairman

Karyn Abshire, Clerk