

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
March 7, 2019**

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#1 CALL TO ORDER

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Clark, Brutocao, Leonard, Mastin, Roderick

Directors absent: None

Staff present: Chief Franklin, Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairman Clark

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the February 14, 2019 meeting were approved as written.

#5 APPROVAL OF FINANCIAL REPORT

The financial report for February, 2019 was accepted as presented.

#6 CORRESPONENCE

The Board was informed of a letter received from Carter Momsen PC, attorneys for Vintage Wine Estates, stating that the District is making unlawful demands for developer fees. Chief Franklin told the Board that he had forwarded the letter to Giny Chandler, District Counsel, for her response. She told the Chief that she would respond to the letter and also gave direction to the Chief as to what he should do.

#7 CHIEFS REPORT

Chief Franklin presented the Chief's Report for February. Discussion, questions/answers regarding the report. The report was accepted as presented.

#8 OLD BUSINESS

a. None

#9 NEW BUSINESS

a. Parking Lot Lighting Project – Discussion/Action

Chief Franklin gave the Board a budget of no more than \$3,000.00 to install lights in the parking lot.

Motion made by Director Leonard to authorize installation of lights in the parking lot with a cost no more than \$3,000.00. Seconded by Director Roderick. Vote on roll call: Ayes: Clark, Brutocao, Leonard, Mastin, Roderick; Nays: None; Absent: None; Abstain: None. Motion passed.

b. Nexus Study Preliminary Report – Discussion/Action

Discussion regarding questions that Board members had concerning the draft of the Nexus Study. By order of the Chairman a special meeting is scheduled for March 15, 2019 to meet with Blair Aas from SCI Consulting. Chief Franklin will contact Mr. Aas to invite him to meet with the Board on the 15th.

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#10 DIRECTORS REPORTS

None

#11 CLOSED SESSION

None

#12 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:58pm

Wesley M. Clark, Chairman

Karyn Abshire, Clerk