

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
May 2, 2019**

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#1 CALL TO ORDER

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Clark, Brutocao, Leonard, Mastin, Roderick

Directors absent: None

Staff present: Chief Franklin, Giny Chandler, District Counsel, and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairman Clark

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the April 4, 2019 meeting and April 16, 2019 special meeting.

Motion made by Director Mastin to approve the minutes of both meetings as written. Seconded by Director Leonard. Motion passed.

#5 APPROVAL OF FINANCIAL REPORT

The financial report for April, 2019. Motion made by Director Mastin to accept the report as presented.

Seconded by Director Leonard. Motion passed.

#6 CORRESPONDENCE

District Counsel Chandler presented a draft of a letter she has written in response to previous correspondence from Brian Carter regarding Vintage Wine Estates. Consensus of the Board to send the letter to Mr. Carter.

#7 CHIEFS REPORT

Chief Franklin presented the Chief's Report for March. Discussion, questions/answers regarding the report.

The report was accepted as presented.

#8 OLD BUSINESS

a. None

#9 NEW BUSINESS

a. Resolution 2019-1 to Approve the Implementation of the Fire Impact Fee– Discussion/Action

District Counsel Chandler explained the basis of charging the Impact Fee and the procedure to implement the fee through the Mendocino County Board of Supervisors. Motion made by Director Mastin to adopt Resolution 2019-1 Approving the Impact Fee Nexus Study and Requesting the Mendocino County Board of Supervisor to Adopt and Implement the Proposed Fire Impact Fee. Seconded by Director Leonard.

Vote on roll call: Ayes: Clark, Brutocao, Leonard, Mastin, Roderick; Nays: None; Absent: None; Abstain: None. Resolution adopted.

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#10 DIRECTORS REPORTS

None

#11 CLOSED SESSION

None

#12 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:50pm.

Wesley M. Clark, Chairman

Karyn Abshire, Clerk