

**HOPLAND FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**June 4, 2020**

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**#1 CALL TO ORDER**

The teleconference meeting was called to order by Chairman Clark at 7:00pm

Directors present: Clark

Directors present by teleconference: Brutocao, Leonard, Mastin, Roderick

Directors absent: None

Staff present: BC Roysum, and Karyn Abshire, Clerk, Chief Franklin by teleconference

**#2 PLEDGE OF ALLEGIANCE**

No Pledge was made because of teleconference

**#3 PUBLIC EXPRESSION**

None

**#4 APPROVAL OF MINUTES**

The minutes of the February 6, 2020 meeting and the May 7, 2020 meeting were approved as written

**#5 APPROVAL OF FINANCIAL REPORT**

The financial report for May, 2020 was presented. The report was accepted as presented.

**#6 CORRESPONDENCE**

None

**#7 CHIEFS REPORT**

Chief Franklin via teleconference presented the Chief's Report for June. Discussion, questions/answers regarding the report. The report was accepted as presented.

**#8 OLD BUSINESS**

a. Wheeler Protest/Appeal of Measure X and Impact Fees on Property on Feliz Creek Rd – continued due to requirements of Shelter-in-Place and Physical Distancing because of Covid-19 pandemic.

b. Employee Health Benefits – Discussion/Action

The item is continued to the July meeting.

c. Ordinance No. 20-1 – Fire Safety Ordinance – Second reading and Adoption – Discussion/Action

Motion made by Director Roderick to waive the reading of Ordinance No. 20-1, seconded by Director Mastin. Motion carried.

Motion made by Director Mastin to adopt Ordinance No. 20-1 – Fire Safety Ordinance for Hopland Fire Protection District, seconded by Director Roderick.

Vote on roll call: Ayes: Brutocao, Clark, Leonard, Mastin, Roderick; Nays: None; Absent: None; Abstain: None. Ordinance No. 20-1 adopted.

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**#9 NEW BUSINESS**

**a. Authorize Submittal of Letter to Mendocino County Board of Supervisors Requesting Ratification and Implementation of District Fire Safety Ordinance No. 20-1 – Discussion/Action.**

Motion made by Director Mastin to authorize the Chairman to sign the letter and direct staff to forward the letter to the County of Mendocino. Seconded by Director Leonard. Motion carried.

**b. Proposed Budget for FY 20/21 – Discussion/Action**

The proposed budget was presented by staff.

Motion made by Director Mastin to approve the proposed budget, seconded by Director Brutocao. Motion carried

**#10 DIRECTORS REPORTS**

None

**#11 CLOSED SESSION**

None

**#12 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 7:39pm.

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Wesley M. Clark, Chairman

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Karyn Abshire, Clerk