

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
July 10, 2019**

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#1 CALL TO ORDER

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Brutocao, Clark, Leonard, Mastin, Roderick

Directors absent: None

Staff present: Chief Franklin, Giny Chandler, District Counsel, and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairman Clark

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the June 6, 2019 meeting.

Motion made by Director Roderick to approve the minutes of the meeting as written (noting that Director Brutocao's name had been misspelled). Seconded by Director Mastin. Motion passed.

#5 APPROVAL OF FINANCIAL REPORT

The financial report for June, 2019 was presented. Motion made by Director Mastin to accept the report as presented. Seconded by Director Leonard. Motion passed.

#6 CORRESPONDENCE

None

#7 CHIEFS REPORT

Chief Franklin presented the Chief's Report for July. Discussion, questions/answers regarding the report. The report was accepted as presented.

#8 OLD BUSINESS

a. Ordinance 19-01 – Second Reading and Adoption – Discussion/Action

Motion made by Director Mastin to waive the second reading of Ordinance 19-01. Seconded by Director Leonard. Motion passed

Motion made by Director Mastin to adopt Ordinance 19-01. Seconded by Director Leonard. Vote on roll call: Ayes: Brutocao, Clark, Leonard, Mastin, Roderick; Nays: None; Absent: None; Abstain: None. Ordinance 19-01 – Fee Schedule adopted.

#9 NEW BUSINESS

a. Re-Allocate Funding for Parking Lot Lights to Vehicle Fueling Station and Emergency Generator – Discussion/Action

Chief Franklin informed the Board that he had made inquiries to several vendors and received a quote of \$4,600 for a new 550 gal. diesel fuel tank with solar operated pump. He has also located a new 20KW emergency generator with automatic switch for around \$4,000. For the time being the generator would be fueled by natural

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gas. Motion made by Director Mastin to authorize Chief Franklin to proceed with the purchase and installation of a diesel fuel tank with solar operated pump and a 20KW emergency generator. Seconded by Director Leonard. Motion passed.

b. 5 Year Plan – Discussion/Action

Chairman Clark appointed Director Mastin and Director Leonard to work with Chief Franklin to prepare a 5 year plan to present to the Board for approval.

c. Public Hearing – Resolution 2019-2 Requesting Mendocino County Board of Supervisors to Implement Impact Fee and Adopt a Capital Fire Facilities and Equipment Plan – Discussion/Action

District Counsel Chandler gave a staff report regarding the procedure for adoption of the resolution.

The Public Hearing was opened at 7:33pm

Only one member of the public spoke to the resolution.

The Public Hearing was closed at 7:36pm.

Motion made by Director Leonard to adopt Resolution 2019-2. Seconded by Director Brutocao. Vote on roll call: Ayes: Brutocao, Clark, Leonard, Mastin, Roderick; Nays: None; Absent: None; Abstain: None. Resolution 2019-2 adopted. The Resolution will be forwarded to the Mendocino County Board of Supervisors for their action.

#10 DIRECTORS REPORTS

Director Mastin stated he will be absent for the August and September meetings. He also told the Board that the Russian River Estates residents are excited about the formation of the Fire Safe Council, and are working to get the properties “fire hardened”.

#11 CLOSED SESSION

Discussion of Pending Litigation – GC Section 54956.9

Adjourned to closed session at 7:40pm. with District Counsel Chandler and Chief Franklin.

Reconvened in Open session at 7:50pm.

Chairman Clark reported that the action taken in closed session was to appoint an Ad Hoc committee of Director Leonard and Director Roderick to meet with District Counsel Chandler and Chief Franklin

#12 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:55pm.

Wesley M. Clark, Chairman

Karyn Abshire, Clerk