

**HOPLAND FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
August 1, 2019**

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**#1 CALL TO ORDER**

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Brutocao, Clark, Leonard, Roderick

Directors absent: Mastin

Staff present: Chief Franklin, Giny Chandler, District Counsel, and Karyn Abshire, Clerk.

**#2 PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Chairman Clark

**#3 PUBLIC EXPRESSION**

None

**#4 APPROVAL OF MINUTES**

The minutes of the July 10, 2019 meeting.

Motion made by Director Brutocao to approve the minutes of the meeting as written. Seconded by Director Roderick. Motion passed.

**#5 APPROVAL OF FINANCIAL REPORT**

The financial report for July, 2019 was presented. Motion made by Director Leonard to accept the report as presented. Seconded by Director Brutocao. Motion passed.

**ADDITION TO AGENDA**

Clerk informed the Board that the Prop 172 Agreement with the County was received Tuesday July30th which is after the agenda was published and the item needs to be considered by the Board before the September meeting.

Motion made by Director Brutocao to add the Prop 172 Agreement discussion/action to the agenda. Seconded by Director Leonard. Vote on roll call: Brutocao, Clark, Leonard, Roderick; Nays: None; Absent: Mastin; Abstain: None. Item added to the agenda.

**Prop 172 Agreement**

Motion made by Director Roderick to authorize the Chairman to execute the agreement with the County of Mendocino to receive \$14,547.00 from the Prop 172 sales tax received by the county. Seconded by Director Leonard. Vote on roll call: Brutocao, Clark, Leonard, Roderick; Nays: None; Absent: Mastin; Abstain: None. Motion carried.

**#6 CORRESPONENCE**

None

**#7 CHIEFS REPORT**

Chief Franklin presented the Chief's Report for Autust. Discussion, questions/answers regarding the report. The report was accepted as presented.

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District Counsel Chandler brought the Board up to date on the implementation of the Impact Fee by the County of Mendocino. Mendocino County Counsel has informed her that the request to implement the Impact Fee will not be acted upon until March, 2020 with an effective date of July, 2020. This is in keeping with the policy of the County that all fee increases/adjustments are brought before the Board of Supervisors at one time each year.

**#8 OLD BUSINESS**

a. None

**#9 NEW BUSINESS**

a. Amend Ordinance 19-01 – Schedule of Fees by Removing Schedule C

Motion made by Director Roderick to remove Schedule C from Schedule of Fee Ordinance 19-01. Seconded by Director Brutocao. Vote on roll call: Brutocao, Clark, Leonard, Roderick; Nays: None; Absent: Mastin; Abstain: None

**#10 DIRECTORS REPORTS**

None

**#11 CLOSED SESSION**

None

**#12 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 7:26pm.

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Wesley M. Clark, Chairman

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Karyn Abshire, Clerk