

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
September 5, 2019**

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#1 CALL TO ORDER

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Brutocao, Clark, Roderick

Directors absent: Leonard, Mastin

Staff present: Chief Franklin, Giny Chandler, District Counsel, and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairman Clark

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the August 1, 2019 meeting.

Motion made by Director Roderick to approve the minutes of the meeting as written. Seconded by Director Brutocao. Motion passed.

#5 APPROVAL OF FINANCIAL REPORT

The financial report for August, 2019 was presented. Motion made by Director Brutocao to accept the report as presented. Seconded by Director Roderick. Motion passed.

#6 CORRESPONDENCE

None

#7 CHIEFS REPORT

Chief Franklin presented the Chief's Report for September. Discussion, questions/answers regarding the report. The report was accepted as presented.

#8 OLD BUSINESS

a. None

#9 NEW BUSINESS

a. Resolution No. 2019-3 – Approve the Form and Authorizing the Execution of Memorandum of Understanding and Authorizing Participation in SDRMA Health Benefits Program – Discussion/Action

Motion made by Director Brutocao adopt Resolution No. 2019-3. Seconded by Director Roderick. Vote on roll call: Ayes: Brutocao, Clark, Roderick; Nays: None; Absent: Leonard, Mastin; Abstain: None

b. Set Date for Harassment Training and Ethics Training – Discussion/Action

Following discussion amongst those present December 4, 2019, 6:00pm was set as the date for the trainings to be given by Giny Chandler, District Counsel.

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c. Public Hearing – Ordinance No. 19-02 – Deployment Fee Schedule – Discussion/Action

The public hearing was opened at 7:24pm. The ordinance was introduced. No one from the public appeared to speak. The public hearing was closed at 7:26pm

Motion made by Director Roderick to wave the reading of Ordinance 19-02. Seconded by Director Brutocao.

Vote on Roll Call: Ayes: Clark, Brutocao, Roderick; Nays: None; Absent: Leonard, Mastin; Abstain: None. Motion carried.

Chairman Clark directed that Ordinance 19-02 be brought back before the Board at the October meeting for action and/or adoption

d. Public Hearing – Final Budget FY 2019/2020 – Discussion/Action

The public hearing was opened at 7:27pm. The proposed budget with staff recommended changes was discussed. No one from the public appeared to speak. The public hearing was closed at 7:36pm.

Motion made by Director Roderick to adopt the proposed budget with staff recommended changes: Salaries & Benefits \$164,343; Services & Supplies \$112,397; Payments to Other Gov'ts \$4,190; Fixed Assets \$36,099; Revenues \$317,029. Seconded by Director Brutocao. Vote on Roll Call: Ayes: Clark, Brutocao, Roderick; Nays: None; Absent: Leonard, Mastin; Abstain: None. FY 19/20 Budget adopted.

#10 DIRECTORS REPORTS

None

#11 CLOSED SESSION

Pending Litigation – Conference with District Counsel

Adjourned to closed session at 7:37pm

Reconvened in open session at 7:55pm.

Chairman reported that no action was taken in closed session

#12 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:57pm.

Wesley M. Clark, Chairman

Karyn Abshire, Clerk