

**HOPLAND FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
October 03, 2019**

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**#1 CALL TO ORDER**

The meeting was called to order by Chairman Clark at 7:00pm

Directors present: Clark, Leonard, Mastin, Roderick

Directors absent: Brutocao

Staff present: Chief Franklin, Giny Chandler, District Counsel, and Karyn Abshire, Clerk.

**#2 PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Chairman Clark

**#3 PUBLIC EXPRESSION**

None

**#4 APPROVAL OF MINUTES**

The minutes of the September 5, 2019 meeting.

Item continued to the November meeting. No quorum of Directors present at this meeting who were at the September meeting.

**#5 APPROVAL OF FINANCIAL REPORT**

The financial report for September, 2019 was presented. Motion made by Director Mastin to accept the report as presented. Seconded by Director Roderick. Motion passed.

**#6 CORRESPONDENCE**

None

**#7 CHIEFS REPORT**

Chief Franklin presented the Chief's Report for October. Discussion, questions/answers regarding the report. The report was accepted as presented.

Chief Franklin reported on the attendance at the Hopland Public Utility District Board meeting. There was an item on the agenda regarding the use of water by the Hopland Fire Protection District. No action was taken by the HPUD, they requested that they be notified before any water is used for training purposes.

**#8 OLD BUSINESS**

a. **Public Hearing – Ordinance No. 19-02 – Deployment Fee Schedule – Discussion/Action**

Motion made by Director Mastin to waive the second reading of the Ordinance and adopt the Ordinance 19-02 – Deployment Fee.

Vote on roll call: Ayes: Clark, Leonard, Mastin, Roderick; Nays: None, Absent: Brutocao; Abstain: None

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**#9 NEW BUSINESS**

a. Resolution No. 2019-4 – Approving the Department of Forestry & Fire Protection Agreement #7FG19045 Under the Volunteer Assistance Program of the Cooperative Forestry Assistance Act of 1978 –

Discussion/Action

Motion made by Director Leonard adopt Resolution No. 2019-4. Seconded by Director Mastin. Vote on roll call: Ayes: Clark, Leonard, Mastin, Roderick; Nays: None; Absent: Brutocao; Abstain: None

**#10 DIRECTORS REPORTS**

Director Mastin reported that Mary Buckley is now the interim director of the County Fire Safe Council

**#11 CLOSED SESSION**

Pending Litigation – Conference with District Counsel

No need for closed session – nothing has occurred on litigation.

District Counsel reported that the County of Mendocino has scheduled a public hearing for October 22, 2019 on the Districts request to implement an Impact Fee.

Personnel matters – no action

**#12 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 7:57pm.

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Wesley M. Clark, Chairman

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Karyn Abshire, Clerk