



Hopland Fire Protection District

21 Feliz Creek Road • Post Office Box 463 • Hopland, California 95449

(707) 744-1222 • (707) 744-1198 Fax

www.hoplandfire.com

District Fire Chief Mitch Franklin

Employment Opportunity

Classification: Firefighter/Fire Apparatus Engineer/Captain

Salary starting at:

Firefighter- \$58,032.00 annual plus overtime and FLSA

Fire Apparatus Engineer- \$59,080.32 annual plus overtime and FLSA

Captain- \$60,128.64 annual plus overtime and FLSA

**DEADLINE: All applications and resumes must be received NO LATER than
Monday March 23rd, 2023, 4:00 PM.**

Duties & Responsibilities: 1. The knowledge and skills necessary to safely perform the tasks required of entry level firefighters. 2. Respond to rescue and medical aid calls, provide emergency medical care. 3. Performs daily maintenance of station, living quarters, fire apparatus and equipment. 4. As needed, serves as an apparatus or a nozzle operator in firefighting situations, including pulling working lines, holding the nozzle to direct the stream of water on the fire and raising, lowering and climbing ladders. 5. Assists in ventilation, overhaul and salvage operations. 6. Operates and maintains a variety of tools and equipment related to fire suppression and rescue activities. 7. Clean and test fire hoses and fire hydrants. 8. Participates in fire drills and training exercises. 9. Establishes and maintains a cooperative working relationship with fellow employees and those contacted during the course of work. 10. Communicate clearly and concisely both orally and in writing. 11. Deal effectively and courteously with the general public. 12. Understand and carry out oral and written directions and communications. 13. Know and understand all aspects of the job and the District's operations, observing and following safety rules and practices, especially within responding to emergency life support and fire suppression situations and incidents. 14. Represents HFPD in a positive demeanor on or off duty. 15. Performs other appropriate duties as assigned. 16. Performs responsibilities within the HFPD chain of command.

The District

The Hopland Fire Protection District was founded in 1952

The HFPD is a rural fire agency located in Hopland California at the South end of Mendocino County along the Russian River. The HFPD is considered a volunteer agency supplemented by paid staff. The HFPD covers 110 square miles of land, 17 miles of US Highway 101, 9 miles of CA Highway 175 and many more miles of rural and urban roads. Due to the wide variety of topographical attributes of the district's area, HFPD responds to a wide variety of emergency calls. The types of emergency responses can be anything from traffic collisions to swift water rescue, medical emergencies to wildland fires or high angle cliff rescue to river flooding emergencies. HFPD serves several large businesses such as Fetzer Vineyards, Vintage Wine Estates, Duckhorn Wine Company and Ahlborn Fence and Steel Inc. These response provide many different challenges to the response area such as large tanks, flammable metals, heavy machinery, high voltage battery storage, hazardous materials and large gatherings of people. Due to these many hazards, the HFPD volunteers have to go above and beyond to have the training and knowledge on how to handle the many different scenarios that could be presented. HFPD volunteer members attend weekly trainings and give up countless hours away from their families to attend trainings in and out of town, in order to better serve the residences of the HFPD.

Distinguishing Characteristics: Personnel in all classifications are expected to perform at high level of competency in all emergency and non-emergency activities. This includes, but not limited to firefighting, fire apparatus

operation and emergency medical responses. Personnel in this classification are expected to acquire requisite skills and knowledge of the District's operations, policies and apparatus while performing their job duties satisfactorily.

District Paid Employee Benefits

Health Insurance- Blue Shield PPO 80/50 Silver- 100% paid

Dental Insurance- Delta Dental- 100% paid

Vision- VSP- 100% paid

Employee Assistance- MHN EPN- 100% paid

AirMedCare- HFPD Provides AirMedCare network membership for employees and entire household

Uniform Allowance- All required uniforms will be provided by the HFPD

Vacation- Vacation is accrued by years of service. 144 hrs. for the first year

Sick leave- Sick leave is accrued at 24 hrs. per month

Minimum Qualifications Guidelines: To be considered as a candidate an applicant must have:

Minimum age must be 18 years or older.

Experience: 1 year paid or volunteer experience with a fire department.

Education: The employee shall be a high school graduate or have an equivalency diploma.

Licenses & Certifications: As a condition of Employment, the employee shall possess a community college academy cert or a CSFM Firefighter 1 certificate. All HFPD Driver operator qualifications will be completed by the end of the probationary period. The applicant will also be required to have a valid California Driver's license.

Must possess a valid Driver's License, class A, B or C. Acquire a firefighter endorsement or commercial within 1 year of employment.

Current EMT or must obtain EMT within 1 year of employment.

Desirable certifications: Driver/Operator qualifications and wildland firefighting experience.

Physical Abilities: The position requires a great degree of physical strength, stamina, and flexibility to perform tasks. Applicant shall possess adequate strength, endurance, and body flexibility to perform the required duties.

Personal Characteristics: The position involves relatively frequent changes in work priorities, difficult public relations, interruptions beyond the employee's control, meeting work deadlines, and/or related mental demands. The position also requires the ability to effectively handle interpersonal conflicts and to be consistent when dealing with fellow employees and the public under stressful conditions.

Certifications and Licenses must be maintained as a condition of continued employment.

Probationary Period: Employees serve a twelve (12) month probationary period.

All applications and resumes must be received no later than March 23rd, 2023. Application and resume's must be filled out completely. Applications will be accepted in person, mail, or emailed to hopchief6100@gmail.com. Application are available by calling Station 610 (Headquarters) or at our website: www.hoplandfire.com



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Employment Application

“Committed to Community Service through Leadership, Vision and Integrity.”

The Hopland Fire Protection District considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, martial or veteran status, sexual orientation, or any legally protected status.

(PLEASE PRINT)

PERSONAL INFORMATION

Full Name: _____ **Date** _____
Last First Middle

Address: _____
Street Address Apartment/ Unit #

City State Zip Code

Phone: _____ **Email:** _____

Driver's License: _____
State Number Class Expiration

Are you 18 years of age or older? Yes ☐ No ☐

Are you currently employed? Yes ☐ No ☐

May we contact your present employer? Yes ☐ No ☐

EDUCATION

Do you have a High School Diploma, G.E.D or CA High School Proficiency Cert? Yes ☐ No ☐

College: _____ **Address:** _____

From: _____ **To:** _____ **Did you graduate?** _____ **Type of degree:** _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? _____ Type of degree? _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? _____ Type of degree? _____

Previous Employment

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? _____

If you need additional space, please continue on separate sheet of paper.

ADDITIONAL INFORMATION

Use this space to provide additional information as required by this application or to describe in detail any aspects of your experiences that are pertinent to your employment by the HFPD.

1. Have you completed training at a California Fire Academy? Yes _____ No _____
If yes, please attach certifications.

2. Do you have a current California or National EMT Certificate? Yes _____ No _____

3. Do you have a valid California Firefighter 1 Certificate? Yes _____ No _____

4. Are you willing to work shifts as structured in the HFPD? Yes _____ No _____
Currently a 72/96 schedule.

5. Please list any previous firefighting experience in a volunteer or paid capacity.

Disclaimer and Signature

I have read and understand all the information contained in this application. I authorize the release of information concerning my qualifications, character, or prior record to the HFPD through inquiries to any sources.

I certify that all statements in this application are true and complete: that there are no misrepresentations, falsifications, or omissions of material fact and I am aware that any misstatements or omissions of material fact may cause rejection of my application, disqualification from competing for,

or discharge from any employment in this jurisdiction. Furthermore, I may be required to submit verification of any information provided on this application.

I understand that, if hired, I will be required to abide by all policies and procedures of the Hopland Fire Protection District.

Signature: _____ Date: _____