

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

April 10, 2024

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#1 CALL TO ORDER

The meeting was called to order by Chairman Smith at 4:00pm

Directors present: Jensen, Leonard, Mastin, Smith

Directors absent: Roderick

Staff present – Karyn Abshire, Clerk

#2 PLEDGE OF ALLEGIANCE

Pledge was led by Chairman Smith

#3. PUBLIC EXPRESSION

None

#4 ADDITION TO AGENDA

None

#5 APPROVAL OF MINUTES

The minutes of the March 13, 2024 meeting were approved as written

#6 APPROVAL OF FINANCIAL REPORT

The financial report for March 2024 was presented. The report was accepted as presented.

#7 CORRESPONENCE

None.

#8 CHIEFS REPORT

Chief Franklin was on vacation – no report was given

#9 OLD BUSINESS

a None

#10 NEW BUSINESS

a. Hopland Fire Protection District Employee Handbook – Discussion/Action

Motion made by Director Mastin to adopt the Employee Handbook as presented, seconded by Director Leonard
Vote on Roll Call: Ayes: Jensen, Leonard, Mastin, Smith; Nays: None; Absent – Roderick; Abstain: None.
Handbook adopted.

#11 DIRECTORS REPORTS

Director Smith recapped his goals he had when he became Chairman and that have all been met. He expressed his appreciation to all involved in reaching those goals

#12 CLOSED SESSION

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None

#13 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 4:11pm.

Gregg Smith, Chairman

Karyn Abshire, Clerk