

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

March 6th, 2025

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#1 CALL TO ORDER

The meeting was called to order by Chairman Smith at 5:00pm

Directors present: Jensen, Smith, Mastin, Trimble

Directors absent: Roderick

Staff present – Chief Mitch Franklin, Rebecca Stone (Clerk)

#2 PLEDGE OF ALLEGIANCE

Pledge was led by Chairman Smith

#3. PUBLIC EXPRESSION

- a. Emily Tecchio introduced herself and the Mendocino County Association of Fire Districts' efforts and resources.

#4 ADDITION TO AGENDA

- a. Adding Resolution No. 2025-3 to New Business

#5 APPROVAL OF MINUTES

The minutes of the February 6th, 2025 meeting were approved as written.

#6 APPROVAL OF FINANCIAL REPORT

The financial reports for February 2025 were approved.

#7 CORRESPONDENCE

None

#8 CHIEFS REPORT

Chief Franklin submitted his verbal report. He expanded on content and answered questions from the Board. After questions were asked and answered the report was accepted as presented.

#9 OLD BUSINESS

- a. The 5 year plan, approved.
Motion made by Director Mastin to approve the 5 year plan, seconded by Director Jensen. Vote on Roll Call: Ayes :Jensen, Smith, Mastin, Trimble. Nays: None; Absent: Roderick; Abstain: None. Motion passed.
- b. Resolution No. 2025-2, Station Emergency Repair Fund, approved.
Motion made by Director Jensen to approve Resolution No. 2025-2, seconded by Director Mastin. Vote on Roll Call: Ayes :Jensen, Smith, Mastin, Trimble. Nays: None; Absent: Roderick; Abstain: None. Motion passed.

#10 NEW BUSINESS

- a. A budget of \$50,000 towards the repairs of Engine #6161 was approved.
Motion made by Director Jensen, seconded by Director Mastin. Vote on Roll Call: Ayes :Jensen, Smith, Mastin, Trimble. Nays: None; Absent: Roderick; Abstain: None. Motion passed.
- b. The board chose the new service plan for the district's website through Streamline (Community Pro).
- c. Addition to Agenda: Resolution 2025-3, Petty Cash Account, approved.
Motion made by Director Jensen to approve Resolution No. 2025-3, seconded by Director Mastin. Vote on Roll Call: Ayes :Jensen, Smith, Mastin, Trimble. Nays: None; Absent: Roderick; Abstain: None. Motion passed.

#11 DIRECTORS REPORTS

None

#12 CLOSED SESSION

None

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#13 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 5:39pm.

Gregg Smith, Chairman

Rebecca Stone, Clerk