

**HOPLAND FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**October 5, 2023**

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**#1 CALL TO ORDER**

The meeting was called to order by Chairman Smith at 5:30pm

Directors present: Leonard, Jensen, Mastin, Roderick, Smith

Directors absent: None

**#2 PLEDGE OF ALLEGIANCE**

Pledge was led by Chairman Smith

Chairman Smith continued the meeting to Monday October 9 at 5:30pm

**#1 CONTINUANCE CALL TO ORDER – October 9, 2023**

The continued meeting was called to order by Chairman Smith at 5:30pm

Directors present: Leonard, Jensen, Mastin, Roderick, Smith

Directors absent: None

Staff present: Karyn Abshire, Clerk, Chief Franklin.

**#3. PUBLIC EXPRESSION**

None

**#4 ADDITION TO AGENDA**

The Clerk announced that 2 items need to be added to the agenda: The purchase of Type 6 engine and set a new Board meeting date and time. All Board members present approved the additions.

**#5 APPROVAL OF MINUTES**

The minutes of the September 7, 2023 meeting were approved as written

**#6 APPROVAL OF FINANCIAL REPORT**

The financial report for September,2023 was presented. The report was accepted as presented.

**#7 CORRESPONENCE**

None

**#8 CHIEFS REPORT**

Chief Franklin submitted his verbal report. He expanded on content and answered questions from the Board. After questions were asked and answered the report was accepted as presented

**#9 OLD BUSINESS**

a None

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**#10 NEW BUSINESS**

**a. Approve Measure X Assessments for FY23/24– Discussion/Action.**

The Measure X Assessments for FY23/24 were presented to the Board.

The Board was informed that due to the County’s inability to have up to date tax records there are 10 Measure X assessments that are not on the current roll. The District has the option to bill the owners.

Motion made by Director Mastin to approve the Measure X Assessments for FY 23/24 and send bills to the 10 “escaped” assessments. Seconded by Director Leonard. Motion passed.

**Addition -b. Sale of #6130 and Purchase of Type 6 Brush Truck– Discussion/Action**

The District has the opportunity to purchase a Type 6 Brush Truck, but the process must be started immediately.

The sale of #6130 will provide a portion of the down payment. Motion made by Director Jensen to authorize the sale of #6130 and the purchase of a Type 6 Brush Truck and authorize Chief Franklin to proceed with the necessary paperwork and execution of all documents. Seconded by Director Leonard . Vote on Roll Call:

Ayes: Jensen, Leonard, Mastin, Roderick, Smith. Nays: None; Abstain: None; Abstain: None. Motion passed.

**Addition – c: Change of Meeting Date and Time – Discussion/Action**

A need has arisen to change the Board meeting date and time.

Motion made by Director Mastin to change the meeting date to the Second Wednesday of the month and the time of the meeting to 4:00pm. Seconded by Director Jensen. Vote on Roll Call: Ayes: Jensen, Leonard, Mastin, Roderick, Smith. Nays: None; Abstain: None; Abstain: None. Motion passed.

**#11 DIRECTORS REPORTS**

None

**#12 CLOSED SESSION**

None

**#13 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 6:16pm.

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Gregg Smith, Chairman

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Karyn Abshire, Clerk